

FAFSA Data Retrieval Tool (DRT)

If you have already completed your IRS tax return when you start to complete FAFSA on the web (FOTW), you have a chance to look at the tax data you filed on the IRS site and decide if you want to automatically transfer the data to your FAFSA. You can also return to the FAFSA and make updates using the DRT. Log in and click on "Make FAFSA Corrections" then "Financial Information" to use the DRT.

To get on the IRS site and retrieve the tax information you filed, you must provide your FSA ID. If a parent of a dependent applicant is retrieving data, he or she must identify him or herself and use his or her personal FSA ID.

If you choose to retrieve your tax data from the IRS site, you will get a FOTW alert to let you know you are leaving the FAFSA website. Data you've entered into FOTW so far will be saved; however, income-related data you may have entered on your FOTW will be replaced with data you retrieve from the IRS. At this point, it is still possible to change your mind and cancel your request.

On the request form to get your tax information, some fields will be pre-populated with your FOTW data. Enter information for any fields marked with red asterisk. Data must be entered exactly as it appears on your tax return so it will match with IRS records. Once you enter your information, you can either click the "Submit" button to continue the retrieval process, or "Return to FAFSA" to cancel the process.

If an IRS match is made, your available data is retrieved. The Data Retrieval Tool will either direct you to enter your wages as shown for single tax filers or to split them appropriately for married tax filers. Check "Transfer My Tax Information into the FAFSA" box and click the "Transfer Now" button to automatically transfer your data.

The information below is your tax information that will help you answer some of the questions on the FAFSA.		
	My Tax Information	FAFSA Question Numbers
Tax Year	2015	
Name(s)	Dependent Data	
Social Security Number	*** - ** - 2581	
Filing Status	Single	Question 34 on the FAFSA
Type of Tax Return Filed	1040EZ	Question 33 on the FAFSA
Adjusted Gross Income	\$9,750	Question 36 on the FAFSA
Income Earned From Work	\$20,125	Question 39 on the FAFSA
Income Tax	\$7,025	Question 37 on the FAFSA
IRS Exemptions	5	Question 38 on the FAFSA

Print this page for your records, before choosing an option below.

Transfer My Tax Information into the FAFSA

The tax information provided above will populate the answers to the appropriate FAFSA questions. After the FAFSA is populated your IRS session will end and you will return to your FAFSA. Check this box if you are choosing to transfer your information.

Do Not Transfer My Tax Information and Return to the FAFSA

By clicking the "Do Not Transfer" button, you are choosing not to transfer your tax information electronically. Your IRS session will end and you will return to your FAFSA. You may still use this tax information to input the data into your FAFSA.

IRS data will then populate the appropriate FAFSA fields. Each field will be labeled "Transferred from the IRS." If you attempt to change a field populated through data retrieval, a warning message will appear in your FOTW application. If you actually change any data element that was transferred from the IRS, ALL "Transferred from the IRS" labels will disappear. To restore the labels, you may retrieve the IRS data again -- and not try to alter the information.

NOTE: Be sure to click "Next" and follow the steps to submit the FAFSA using the FSA ID. If you do not take this step, you cannot save the imported IRS data.

Once you submit the FAFSA, the IRS tax data will be electronically submitted to the School Servicing Center for processing.

Visit <http://www.SSCwp.org> to check the status of your verification.